



ERP Manual

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Registrar
Poornima University
IS-2027 To 2031
Ramchandrapura, Sitapura Extensior
JAIPUR-303905 (Rajasthan)

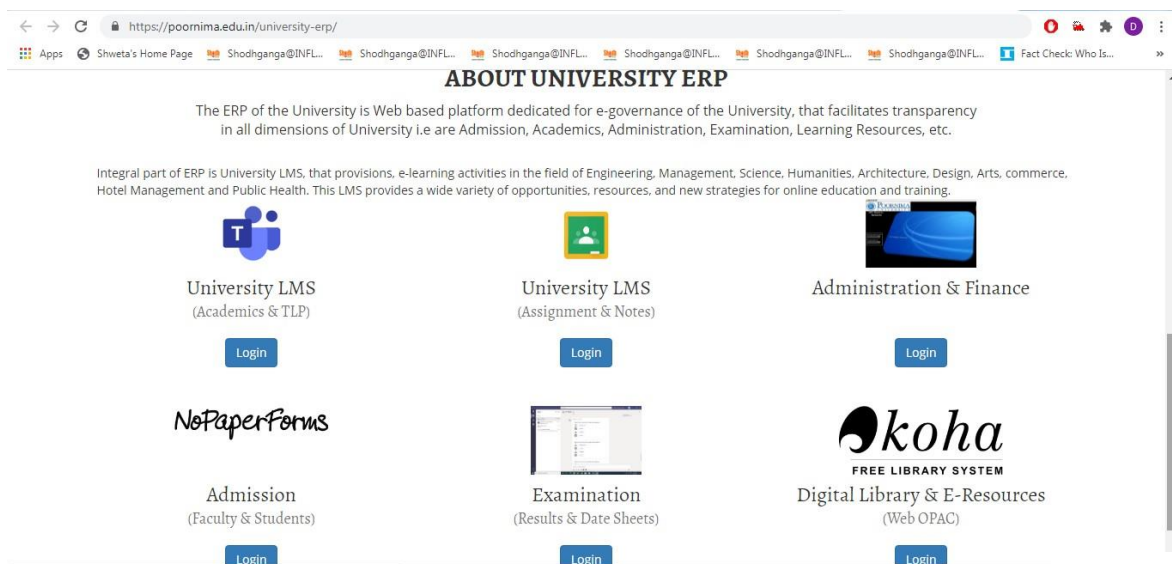
About ERP

The ERP of the University is Web based platform dedicated for e-governance of the University, that facilitates transparency in all dimensions of University i.e are Admission, Academics, Administration, Examination, Learning Resources, etc.

Integral part of ERP is University LMS, those provisions, e-learning activities in the field of Engineering, Management, Science, Humanities, Architecture, Design, Arts, commerce, Hotel Management and Public Health. This LMS provides a wide variety of opportunities, resources, and new strategies for online education and training.

The University ERP is secured with login access to respective stakeholders, that have 6 modules,

- A. 4th module the Admission process is handled through NPF (No Paper Forms) module, where the two separate sections exist which cater to University Administration (Faculty) & Prospective students.



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Admission Management

Introduction:

University has its Automated Admission Management System using Web based software namely No Paper Forms (NPF) to manage the complete admission procedures of various Schools/departments of a University. Prior to year 2015 the process of admission, notice boards, important declarations about academics and administrations are being carried out manually through paper and pen which is very time consuming and really a big headache to maintain all that record at some place. This paper-pen process has been not only time consuming but also inefficient and it's difficult to maintain the paperwork and the records. Through this software we are trying to overcome the problem of maintaining paper based records and focusing on the digital library. In addition to record based technology, we would be sending pushing notifications given by the institutes and the very same portal would be again used to notify the students and even the parents about the announcements digitally.

Ensuring to resolve all the above points use of web tool which is implemented using web-services that would connect with the database established on a remote server has been utilized for the purpose of smooth handling and transparency in all departments of admission process

Every student gets a Registration ID (a Unique UID) that last for the student, till he is part of the system and both student & administration can vouch for the process. All the records of the students can also be maintained on the system

The Admission Portal has two dimensions of users, 1st the stakeholder is the University and seconds the student. Both of them are provided, separate interfaces and panels for tracking the progress of work by them

The University administration panel provides, a Dashboard rich with all information pertaining to all the leads, admitted students, record maintenance, quality & diversity analysis and alerts for pending documents/processes. The screenshots for the administration system are given below

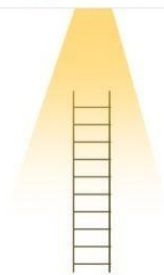
1. Login Page of Administrator



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admission.nopaperforms.com/colleges/login

Apps | Log In | BSc Lectures... | WhatsApp | Inbox (19,567) - nee... | Admin Dashboard | N... | PU (Admission Cell)2... | Index - REAP Admissi... | PGC ADMITTED STU... | Online Counselling Sy...



**Upskill to keep your
#AdmissionsUninterrupted!**

At a time when it's difficult to reimagine the normal, we bring NoPaperForms illuminate to equip and enable you with the skills to embrace anomaly and help manage things better.

Every Thursday, 4 pm.

[Register Now](#)

NoPaperForms

neeraj@poornima.edu.in

.....

Remember Me [Forgot Your Password?](#)

[SIGN IN](#)

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2. Administrator Dash Board

admission.nopaperforms.com/analytics/admin-dashboard

Apps | Log In | BSc Lectures... | WhatsApp | Inbox (19,567) - nee... | Admin Dashboard | N... | PU (Admission Cell)2... | Index - REAP Admissi... | PGC ADMITTED STU... | Online Counselling Sy...

NoPaperForms

Feedback | Help | Welcome Dr. v


Admin Dashboard Last Synced at : 28 Sep 2020 16:21 PM

Poornima University, Jaipur Rajasthan Search Edit Layout Add Dashlet

Score Board Date Range: (01 Oct 2019 to 28 Sep 2020)

Total Leads	Total Paid Applications	Total Unpaid Applications	Total Queries	Communication
44,609	950	2,526	301	5,18,440
Verified: 7,239 Unverified: 37,370	Online: 804 Offline: 146	Payment Initiated: 429 Payment Not Initiated: 2,097	Open: 87 Progress: 17 Closed: 197	Email: 1,48,552 SMS: 3,69,888

Application Funnel Date Range: (01 Oct 2019 - 28 Sep 2020)



```

graph LR
    A[3,476 Total Applications] --> B[950 Paid Applications]
    A --> C[2,526 Unpaid Applications]
    B --> D[Online 804]
    B --> E[Offline 146]
    C --> F[Payment Initiated 429]
    C --> G[Payment Not Initiated 2,097]
  
```

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3. Document Report of NPF

admission.nopaperforms.com/colleges/list-documents

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Documents Listing Filter Upload New Document

Total 26 Document

Document Title	Document Path	College Name	Form Name	Created On
M. Tech	https://admission.poomima.edu.in/downloads/5ef42d297c3c154262625_M_Tech.jpg	Poomima University, Jaipur Rajasthan	Poomima University	25 Jun 2020
PhD	https://admission.poomima.edu.in/downloads/5ef42c978e5ef436526377_PH D.jpg	Poomima University, Jaipur Rajasthan	Poomima University	25 Jun 2020
Logo	https://admission.poomima.edu.in/downloads/5ed7bf3743eb7561535529_Logo_PU.png	Poomima University, Jaipur Rajasthan	Poomima University	03 Jun 2020
Top Reason to Choose Poomima	https://admission.poomima.edu.in/downloads/5ed1b3762d134755654974_5_Reasons_flex_2_5_x_6_feet.jpg	Poomima University, Jaipur Rajasthan	Poomima University	30 May 2020
Ranking & Accreditation	https://admission.poomima.edu.in/downloads/5ef5b4a5e94f716622681_Accreditation_flex_(1_x_3_meters).jpg	Poomima University, Jaipur Rajasthan	Poomima University	28 May 2020
Placements	https://admission.poomima.edu.in/downloads/5ea15f725be4770997734_4_Capture.JPG	Poomima University, Jaipur Rajasthan	Poomima University	23 Apr 2020
Footer Phone	https://admission.poomima.edu.in/downloads/5e9832625def109184659_5e86ccd79336d004819326_image.png	Poomima University, Jaipur Rajasthan	Poomima University	04 Apr 2020
new	https://admission.poomima.edu.in/downloads/5e86ccd79336d004819326_image.png	Poomima University, Jaipur Rajasthan	Poomima University	03 Apr 2020
Image 1	https://admission.poomima.edu.in/downloads/5e86cc06c0fa41361180399_image_1.png	Poomima University, Jaipur Rajasthan	Poomima University	03 Apr 2020

4. Student Document List on NPF

admission.nopaperforms.com/leads/lead-manager

Feedback Help Welcome Dr.

Lead Manager Applied Filter: Unassigned Data Search by Registered Filter Lead Import

Total 14 Records | 10

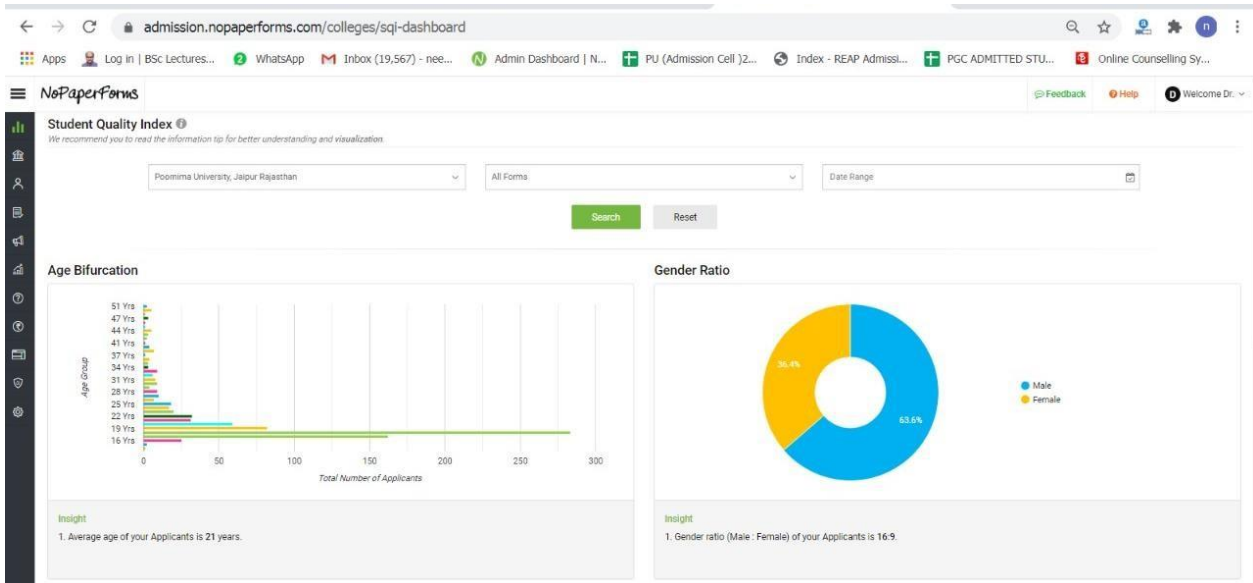
Add/Remove Column Sort by User Registration Date (Desc) Action

<input type="checkbox"/>	Registered Name	Registered Email	Registered Mobile	State	City	Primary Registration Campaign	User Registration Date	Action
<input type="checkbox"/>	Bijli prakash	bijlpraka@gmail.com	+91 9985	Bihar	Patna	shiksha/pu/NA	28/09/2020, 04:16:09 PM	
<input type="checkbox"/>	Dhanushree Mathur	dhanushr.ey@yahoo.in	+91 9851	Rajasthan	Jaipur	collegedunia/fu_2r_in_85/API	28/09/2020, 04:10:16 PM	
<input type="checkbox"/>	Rubal Goyal	goyalrubal@mail.com	+91 0650	Delhi	New Delhi	shiksha/pu/NA	28/09/2020, 04:10:06 PM	
<input type="checkbox"/>	Kartik Gupta	kartik.guj@gmail.com	+91 7747	Uttarakhand	Dehradun	shiksha/pu/NA	28/09/2020, 04:05:16 PM	
<input type="checkbox"/>	VERIMA SCIENCE CENTRE	dr.mananjail.com	+91 0300	Bihar	Patna	shiksha/pu/NA	28/09/2020, 03:44:06 PM	
<input type="checkbox"/>	Priya trehan	mamtatrrjmail.com	+91 0748	Rajasthan	Jaipur	shiksha/pu/NA	28/09/2020, 03:02:37 PM	
<input type="checkbox"/>	kiran mai	kiranmaiail.com	+91 0735	Telangana	Hyderabad	shiksha/pu/NA	28/09/2020, 01:22:05 PM	
<input type="checkbox"/>	Sumit Agarwal	sa619381.com	+91 8546	Rajasthan	Kota	shiksha/pu/NA	28/09/2020, 01:19:06 PM	
<input type="checkbox"/>	Sneh Agrawal	snehagraj@gmail.com	+91 8858	Rajasthan	Kota	shiksha/pu/NA	28/09/2020, 01:17:18 PM	
<input type="checkbox"/>	Shristi Kumari	shristikur@gmail.com	+91 9101	Delhi	New Delhi	shiksha/pu/NA	28/09/2020, 12:08:06 PM	

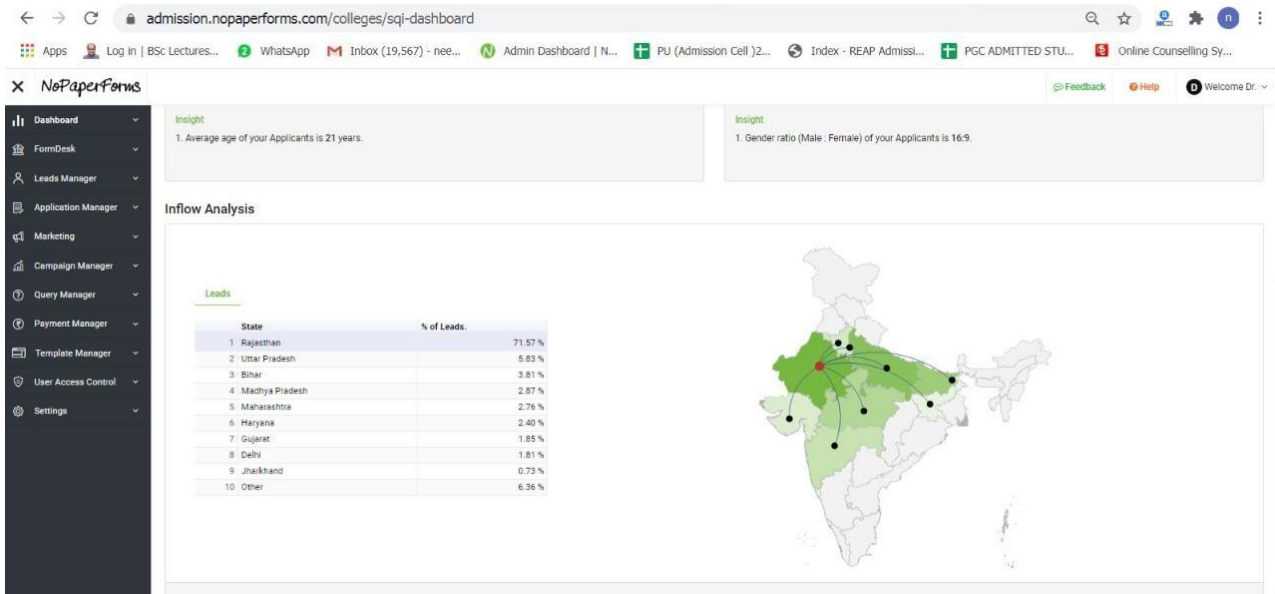
[Show More Leads](#)

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5. Student Quality Index on NPF



6. Student Diversity Analysis on NPF



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7. Student Campaign Manager for tracking efforts of Admission team

Traffic Channel	Lead			Paid Applications			Enrolled		
	Count	Verified	Contribution	Count	Contribution	Conversion	Count	Contribution	Conversion
Direct	431	81.9%	0.966%	119	12.526%	27.61%	76	15.833%	17.633%
Paid Ads	1974	64.08%	4.425%	143	15.053%	7.244%	67	13.958%	3.394%
Publishers	30897	11.26%	69.252%	166	17.474%	0.537%	62	12.917%	0.201%
Social	7	85.71%	0.016%	0	0%	0%	0	0%	0%
Organic	866	74.83%	1.941%	165	17.368%	19.053%	61	12.708%	7.044%
Referral	439	87.24%	0.984%	93	9.789%	21.185%	38	7.917%	8.656%
Other Campaigns	279	22.94%	0.625%	14	1.474%	5.018%	6	1.25%	2.151%
Offline	9722	10.72%	21.791%	250	26.316%	2.671%	170	35.417%	1.749%
Total	44615	16%	100%	950	100%	2.129%	480	100%	1.076%

Students Interface on NPF is provided for students to track his/her own walk in Enquiry. If the student had visited the campus or enquired online in the past, the user will get all his/her basic detail on entering student's mobile no, then will show Father Name, Mother Name, etc. as shown in figure given above.

Following are the steps to be followed by student

1. Student Login Page:

Steps to Follow

STEP 1: Create your Login Id → Fill Application

STEP 2: Fill Academic Details → Upload Documents → Complete admission form

Admission Helpline
 +91-8875666618 | +91-8875666617

Divya Joshi
 divyajoshi834@gmail.com
 +91 9461388966 (OTP Sent)
 280175 (OTP Verified)
 Click on Verify Number to get OTP.

 Rajasthan | Udaipur
 B.Com
 B.Com. (Honors)
 789 | 789
 I agree to receive information regarding my submitted application by signing up on Poornima University *
REGISTER
 EXISTING USER? LOGIN

Check
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2. Student Dashboard

admission.poornima.edu.in/profile

NOTE: Applications invited for Ph.D. Winter Session Admission (2020-21)

Welcome Test

My Profile [Change Password](#)

Name * test Divya Joshi

Email Address * divyajoshi834@gmail.com

Mobile Number * +91 9461388966 [Verify Number](#)

Enter OTP *

Click on Verify Number to get OTP.

Alternate Mobile No +91

State * Rajasthan

City * Jaipur

Course * B.Tech

Specialization * B.Tech. (Computer Engineering)

Any Queries? Ask Us

WhatsApp Image...jpeg PAPPU LAL MEENA.pdf WhatsApp Image...jpeg WhatsApp Image...jpeg Chetan.pdf CBSE - Senior Sch...pdf Show all

PM 05:35 28-09-2020

3. Student Fees Details:

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admission.poornima.edu.in/all-application-form

NOTE: Applications invited for Ph.D. Winter Session Admission (2020-21)

Welcome Test

All Application Form(s)

Application Form	Application No.	Application Submitted On	Application Fees	Action
Poornima University	-	-	₹1221.24	Apply Now

Any Queries? Ask Us

WhatsApp Image...jpeg PAPPU LAL MEENA.pdf WhatsApp Image...jpeg WhatsApp Image...jpeg Chetan.pdf CBSE - Senior Sch...pdf Show all

PM 05:36
28-09-2020

Note: *There are some mandatory fields are start with (*), it should be entered compulsory.*

1. Enter the student's mobile no. (It will show the father name and mother name of the student's)
2. Generate enquiry number automatically.
3. Enter Personal Detail like :(E.g. Date of Birth, Address, E-Mail, City, State and country etc.)
4. Enter Education Detail like: (Collage Name, Last Class, Stream, etc.) And enter other information.
5. User can view the entered enquiry information while clicking on the **"Print Preview"** button.

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