



*Your Dreams Our Goal*  
**POORNIMA**  
 UNIVERSITY



Member of Association of Indian Universities & Approved by UGC (Govt. of India) under 2(f) & 12(B)

**APPLICATION FORM FOR "TECHNICAL PUBLICATIONS INCENTIVE SCHEME"**

To,  
 Registrar,  
 Poornima University, Jaipur

Date:.....

**SUBJECT: Application for release of "Technical Publications Incentive"**

Name of Applicant:..... Employee Code: ..... Date of Joining:.....

Designation ..... Faculty:..... Department:.....

Mobile No. .... P-Mail ID:.....poornima.edu.in

Co-Author Details:

Name of Co-Authors	Applied for Incentive (Yes/No)	Co-Authors Status (Faculty / Research Scholar / Student)	Affiliation

Author Category (eg. 1.1/1.2/1.3): .....

Publication Category (please fill separate form for each category) (eg.2.1(a), 2.1(b)): .....

Publication Incentive Amount claimed (As per category mentioned above) .....

Title:.....

.....Date of Publishing:.....

I have published respective book(s)/ research papers and attended conferences and I am entitled for incentive under this scheme of PU. I hereby certify that I have put in services for at least 255 working days as on the date of this application.

Signature

**RECOMMENDATIONS OF HOD**

- As per the category mentioned in Technical Publications Incentive scheme the Faculty is  
 Guide  Supervisor  Student  Research scholar
- Recommendation related to release of Technical Publications Incentive under the scheme :  
 Recommended  Not Recommended

Name of HOD : ..... Signature : .....

**RECOMMENDATIONS OF DEAN**

- Recommendation related to release of Technical Publications Incentive under the scheme :

Recommended Not Recommended 

Name of Dean : .....

Signature : .....

**OBSERVATIONS OF EXPERTS**

- Author Category Considered :.....
- Publication Category Considered : .....
- Total Amount to be allocated to all the authors:.....
- No. of authors considered : .....
- Recommended for releasing the amount .....to the author applied
- Name & Signature of Expert # 1
- Name & Signature of Expert # 2

**REMARKS OF CF & AO WITH RECOMMENDATION OF FINANCIAL GRANT**

Signature

**APPROVAL OF PRO-PRESIDENT / PRESIDENT**

Signature of Pro-President / President

**REIMBURSEMENT BY CF & AO**

CATEGORY	AMOUNT	1 <sup>st</sup> Author 60 %	Following Authors 40 %	PG / PhD Scholar 50%	Guide 50%	INCENTIVE SANCTIONED
CATEGORY__						

**SANCTION BY CF & AO**

Technical Publications Incentive under the scheme sanctioned for the value of Rs.\_\_\_\_\_

**Signature CF & AO**